

OLDBURY ON SEVERN PARISH COUNCIL

Minutes of Annual Council Meeting held on Tuesday 5th May 2009 at 6.30pm in the Memorial Hall, Oldbury

PRESENT

Parish Councillors: Mr B Turner (Chairman), Mr G Poole(from7:10), Mr P Feltham(from7:40), Mr A Knapp, Mr M Lynden, Mr A Pearce, Mrs J Hales **Clerk:** Mrs S Bailey **Public:** Mr M Riddle(Ward Cllr from 7:15 to 7:55)

034/09 Election of Chairman After much debate and subsequent agreement of Cllr Turner, it was proposed by Cllr Lynden and seconded by Cllr Pearce and **resolved** that Cllr Turner be elected Chairman for a further year.

035/09 Election of Vice chairman Despite a temporary absence from the meeting Cllr Poole had indicated his willingness to be vice chairman – this was proposed by Cllr Knapp and seconded by Cllr Pearce and **resolved**.

034/09 Apologies for Absence some late apologies.

035/09 Declarations of Interest in Items on the Agenda none – although Cllr Lynden noted that he is unsure whether his chairmanship and remuneration thereof of the Site Stakeholders Group (Oldbury Power Station) needs mentioning at this point. Clerk to ask advice.

035/09 Public Forum no public

037/09 Approval of Minutes It was proposed by Cllr Hales and seconded by Cllr Lynden and **resolved** that minutes of meeting held on 3rd March 2009 are signed as a correct record.

038/09 Election of Representatives to Committees

- Oldbury Power Station Site Stakeholder Group – Cllr Lynden
- School Governors – Cllr Hales
- William Stephens Charity -Cllr Pearce to continue for 4 yr period & Cllr Turner will ask J Belbin if he is also happy to carry on this role. It was noted that this land has been sold to EON and future payments are uncertain
- Severn Vale Environmental Link Group – Cllr Turner to ask the community/Ms C Timko if willing
- Playing Fields Committee – Cllr Knapp & Cllr Feltham
- Planning Committee – Cllrs Pearce, Knapp, & Lynden

039/09 Planning The following applications & decisions were discussed & duly noted, having previously been offered for comment but none forwarded to S. Glos Council Planning Dept.

PT09/0605/F Memorial Hall – erection of rear extension with room in loft space & side canopy

PT09/0617/F Avening, Mumbleys Lane – erection of single storey front extension & first floor rear extension to form additional living accommodation (resubmission)

PT09/0645/F Lowgoods Farm, Shepperdine Rd-External alterations to facilitate conversion of agricultural building to form holiday let Class C1

PT09/0437/F Lower Farm, Cowhill – conversion of existing agricultural barn to form dwelling and the erection of single storey extension to barn (resubmission)

PT09/0438/LB Lower Farm, Cowhill – internal and external alterations and extension to facilitate conversion of existing agricultural barn to dwelling

PT09/0384/F Box Tree House Kington Rd – erection of single storey side & rear extensions and two storey rear extension to provide additional living accommodation. Erection of front porch

PT09/0695/F Shepperdine Farm Nupdown Lane – erection of single storey side extension to include construction of flat roof to pitched

PT09/0694/LB – Shepperdine Farm Nupdown Lane – removal of existing flat roof, erection of single storey side extension to include raising of roofline and re-open original internal doorway to form additional bedroom and bathroom accommodation. Installation of chimney to side elevation.

Planning decisions:-

PT09/0136/F – Wayside Shepperdine Rd – first flr side extension to provide additional living accommodation –PERMIT

PT09/0109/F Fishponds Cottage Kington Lane-conversion of existing barn to form self-contained annexe ancillary to existing dwelling & change of use of land to form part of residential curtilage - REFUSE

PT09/0384/F Box Tree House Kington Rd – erection of single storey side & rear extensions & two storey rear extension to provide additional living accommodation. Erection of front porch & double garage – PERMIT

PT09/0605/F – Memorial Hall – withdrawn application

040/09 Finance

- a) It was proposed by Cllr Poole and seconded by Cllr Knapp and **resolved** to approve the following invoices for payment
- | | |
|---|-----------------|
| 1)S.Bailey Clerks salary (1/03/09 – 30/04/09) | £ 333.33 |
| S.Bailey Expenses (Internet cont. £8, stamps £8.64, envelopes £1) | £ 17.64 |
| 2)Charfield PC (BT phone £13.49, A4 paper £4.70, printer toner £6.75) | £ 24.94 |
| | <u>£ 375.91</u> |
- b) It was proposed by Cllr Poole and seconded by Cllr Hales and resolved to approve the accounts for Financial Year Ended 31/3/2009 which were sent out with agendas.
- c) It was proposed by Cllr Lynden and seconded by Cllr Hales and resolved to approve the completed Mazars Annual Governance Statement and the accounts therein.

The meeting was adjourned for the Annual Meeting of the Parish at 7:30pm and resumed again at 7:50pm

041/09 Flooding/Drainage After much discussion concerning flooding possibilities at Oldbury as a result of the increased housing development in the centre of Thornbury, it was decided that the Chairman should write to the Drainage board and South Glos ‘Peter Jackson’ to complain about the situation. Cllr Riddle has agreed to arrange a meeting with South Glos to discuss new rhine possibilities to take Thornbury run-off.

Drains – Camp Rd & Church Rd. Ongoing – ok at the moment

Drains – Camp Rd/Ham Lane. Ongoing – ok at the moment

Flooding – Cowhill. Should have improved after recent works carried out – remove from agenda.

Severn Estuary tidal power. Well covered in press recently. No need to reiterate options available.

Severn Estuary flood defences – Nothing to report after the input into the consultation process recently.

042/09 Recreation

Cllr Feltham requested a copy of the PFC constitution and the budget (Clerk to forward) and questioned the making of decisions in private meetings and not public places. A discussion followed, highlighting the fact that working groups are allowed to meet anywhere, thus no agendas or Minutes needed but cannot make decisions, however PFC committee meetings must have agendas publically displayed and be Minuted, and must be convened in a public place. Cllr Feltham also questioned PFC spending and whether this was against a pre-planned budget. This has been a problem for the PFC – Clerk to forward previous year’s audit recommendations report. It was also noted by Cllr Knapp that the PFC members are volunteers and have achieved a lot through fundraising for Muga Sports facility and need to be encouraged to continue. Cllr Poole noted that he had spoken to Mr C Fairhead regarding floodlights and the offer of free lights is still available. Regarding the football field, Mr D Garrett has spiked & treated the field which will hopefully improve drainage. Play Area Safety Inspection – copy recently circulated to Councillors – various Low/Medium Risk points were raised by ROSPA at this inspection dated last summer – Clerk to enquire of PFC whether they have been addressed. Another inspection should be undertaken soon – Clerk to forward details of Digley Associates who are new & very competitive. Temporary toilet facilities will be trialled on the playing fields by hiring a portaloos – toilets are needed but the Pavilion indoor wc’s cannot be left open all day. Questions arose concerning the adequate supervision of youths using the youth club and the required ratio of adults to children. Maybe Mr Gazzard needs more help to overcome supervision problems. Car Park Rules on Playing Field – the absence of rules has been deliberate due to insurance implications. The situation should be monitored and addressed if there becomes a serious problem with parking of trade vans. Cllr Lynden proposed a car park sign be erected and this was seconded by Cllr Hales and **resolved** to illustrate Playing Field use only. The withdrawal of the Memorial Hall planning application was discussed in detail and the problems it would encounter with its current design. This item is to be removed from the agenda until further developments.

043/09 Footpaths/Bridleways Nothing to note

044/09 Parish Property

Registration of property – no update to report from Mr J Belbin.

Risk assessments - Cllr Turner has completed a brief property risk assessment to be forwarded to the Clerk for the file, relating to the bus shelters. Possibly seats also need to be included in the next assessment.

PFC have still not reported on whether risk assessment was completed – Clerk to chase for copy of completed risk assessment by PFC.

Funeral Bier – Cllr Knapp has looked at the wheels of the cart and concluded that work needs doing before it can go to Mr J Nichols. Cllrs Lynden & Knapp to liaise.

Donation of bench by resident - Councillors are happy for this bench to be donated and situated on the village green however it must be securely fixed with a concrete base. It would be useful to combine this event with a small sign discouraging parking on the grass. Cllr Turner to investigate.

045/09 Highways The poor state of the roads everywhere was noted relating to potholes etc. Westmarsh Lane and Church Road are to be resurfaced at some point.

046/09 Parish Council Administration Nothing to report on archiving – Mr Belbin now has all the previous Clerk's files. No future discussion on future website possibilities, except that it is not clear yet what Oldbury needs.

047/09 Long Term Future of Parish

Affordable Housing Association (Western Housing) has had staffing changes and also been affected by the economic downturn - await outcome of S.Glos landowner negotiations which Cllr Riddle will chase.
Future Oldbury Group's third meeting was disappointing regarding attendance but hopefully will pick up in the future. A Community Action Parish Plan meeting was attended by Cllrs Lynden & Turner in Yate who were impressed and suggest it as a useful way to engage the younger generations in making decisions about Oldbury's future. Much discussion followed regarding the process, and the large amount of work this would generate. A good starting point may be a questionnaire, or a steering group involving both councillors, young people and local businesses, however it was stressed that the PC needs to be the facilitator of the project rather than the leader and some councillors questioned whether there was really enough interest to carry this to fruition given the motivation seen at the last Future Oldbury Group meeting. It was agreed to invite a Community Action representative to come and talk to the September 1st Parish Council meeting which would commence at 7pm.

048/09 Correspondence the following items were noted and considered

- S South Glos Tree Warden Scheme – details put into circulation file
- CPRE Calor Village of Year competition closing date 31/5/09 – passed to Cllr Knapp for completion
- Memorial Hall grant thank you letter

049/09 Circulation. The following items circulated to Members including:

- Public Sector Duties leaflet from Equality & Human Rights Commission
- ALCA newsletter, South Glos Cyclist City Project
- Disability Action Group & Deaf Association & CVS & Sort-it newsletters
- Digital TV switchover pack info for communities, ICO – Freedom of Info CD
- S.Glos Senior Citizens Forum leaflets, S.Glos Guide to Council Services leaflets
- S.Glos Affordable Housing Supplementary Planning Doc - adopted Sept 08
- S.Glos Quality of Life brochures, S.Glos LINK (health & social care) launch leaflets event May 21st

050/09 Minor matters or items for next agenda

Cllr Lynden commented on the Safer Stronger Community Groups Initiatives – interesting idea of car sharing for travelling between Oldbury & Thornbury. Possibly promote idea in 4Ward magazine.

This concluded the business of the meeting, which closed at approximately 10:00 pm.

Signed by

Chairman

7th July 2009